

**MINUTES OF THE**

**REGULAR MEETING OF THE LOUIS RIEL SCHOOL DIVISION BOARD OF TRUSTEES**

Tuesday, December 6, 2022, 6:30 p.m.  
50 Monterey Road, Winnipeg  
Hybrid Meeting

**BOARD MEMBERS:** Sandy Nemeth, Chair  
Chris Sigurdson, Vice-Chair  
Francine Champagne, Trustee  
Darlene Gerrior, Trustee  
Pamela Kolochuk, Trustee, virtual  
Irene Nordheim, Trustee  
Ryan Palmquist, Trustee  
Chipalo Simunyola, Trustee

**REGRETS:** Cindy Turner, Trustee

**ALSO IN ATTENDANCE:** Christian Michalik, Superintendent & CEO  
Jamie Rudnicki, Secretary-Treasurer & CFO  
Lisa Aitken, Assistant Superintendent Staff Services  
Jeff Anderson, Assistant Superintendent Instructional Services  
Amarbeer Bhandari, Director of Facilities, Maintenance and Transportation, virtual  
Chaimae Bouamira, Executive Assistant, virtual  
Ron Cadez, Divisional Principal, virtual  
Clarke Hagan, Director of Information Technology Systems  
Michelle Jean-Paul, Divisional Principal  
Deneen Madden, Executive Assistant  
Marlene Murray, Assistant Superintendent Student Services  
Derrick Sheldon, Assistant Director of Staff Services, virtual

**1. CALL TO ORDER**

The Dec. 6 Regular Board Meeting of the Louis Riel School Division (LRSD) Board of Trustees was called to order by Sandy Nemeth, Chair, LRSD Board of Trustees at 6:31 p.m.

**1.1 LRSD Land Acknowledgement**

The Louis Riel School Division (LRSD) brings together a community of schools on the traditional land of the Anishinaabek, Ininewak, and Dakota. Our division is located on

the homeland of the Red River Métis. We recognize that Manitoba is also the traditional land of the Anishininwak and Dene.

We respect the treaties made on this land and acknowledge the harms and mistakes of the past and present. We dedicate ourselves to authentic alliances with Indigenous communities in a spirit of reconciliation and cooperation.

*The ongoing development of LRSD's land acknowledgement is guided by our Indigenous Council of Grandmothers and Grandfathers, and we thank them for their generosity and collaboration.*

## **1.2 Welcome and Announcements**

The Chair welcomed everyone participating in the hybrid meeting and advised that Board meetings are audio recorded for accuracy. Unless approved, photographs, personal recordings, audio, visual or otherwise, are not permitted.

## **1.3 Affirmation of Vision and Mission**

The Chair read the division's Vision and Mission statements.

## **2. APPROVAL OF AGENDA AND MINUTES**

### **2.1 Approval of Agenda for the Regular Board Meeting – Dec. 6, 2022**

2022-034

Moved by Trustee Champagne

Seconded by Trustee Gerrior

THAT the Dec. 6 agenda for the Regular Board Meeting be approved.

CARRIED

### **2.2 Approval of Minutes of the Regular Board Meeting – Nov. 15, 2022**

As there were no changes, the Nov. 15 minutes of the Regular Board Meeting were accepted as distributed.

### **2.3 Approval of Minutes of the Special Board Meeting - Nov. 22, 2022**

As there were no changes, the Nov. 22 minutes of the Special Board Meeting were accepted as distributed.

## **3. LRSD NEWS**

### **3.1 News from the Board of Trustees Provided by Trustee Turner**

The Chair shared news provided by Trustee Turner:

- On Dec. 5, the École Howden Parent Advisory Council (PAC) organized a Christmas Store. This is an annual event where students from École Howden

“shop” for gifts, donated items from our community, for their family members. They also held a 50/50 draw, silent auction, bake sale and chocolate sale.

- On Nov. 26, the Applied Business Management students hosted the Louis Riel Arts & Technology Centre Winter Market. A pancake breakfast, photos with Santa, and entertaining activities for kids were all part of the day. There were booths featuring arts, crafts, and food items from community members.
- Students throughout the division have been practicing and preparing for their winter concerts. Hopefully you will be able to attend some of the upcoming events.

### **3.2 News from the Senior Leadership Team (SLT) Provided by Assistant Superintendent Murray**

Assistant Superintendent Murray highlighted the following:

- On Nov. 16, an information session about the Community-based Aboriginal Teacher Education Program (CATEP) was held. Indigenous Educational Assistants (EA) in LRSD can pursue teaching certification through CATEP while continuing to work in their current role. The division has celebrated four graduates from the CATEP community who have been teaching since 2020. We now have a cohort of an additional 11 EAs currently enrolled in the program.
- A recent spotlight story from Windsor Park Collegiate, *Prioritizing Belonging, On and Off the Ice*, exemplifies the division’s focus of belonging.
- On Nov. 25, school-based staff gathered for a day of professional learning and engaging in work to make connections between the Multi-Year Strategic Plan, lessons learned from the Educators’ and Youth Summit as well as the Overarching Question for 2022-2023. Board Office staff also came together in the afternoon to nurture community. The day was a huge success with many thanks to the organizers and presenters.
- Congratulations to Nevan Brown, a grade 12 student at Dakota Collegiate, on winning the Harry Hood Memorial Award! This award is given to a high school football player who best exemplifies the highest standard in playing ability, school citizenship, fair play and scholastic standing.
- Thanks to the generosity of LRSD employees and school efforts to gather funds for The United Way campaign, we collectively gathered \$75,778.91 as of Dec. 1. Schools organized many events including bake sales, pizza sales and hot chocolate sales.

## **4. FINANCE AND AUDIT**

### **4.1 Budget 2023/2024 Process and Timeline**

Secretary-Treasurer Rudnicki shared an overview of the budget process and communication timeline and answered trustee questions.

## **5. CHAIR INFORMATION TO THE BOARD**

### **5.1 Manitoba School Boards Association (MSBA) Fall General and Regional Meetings**

The Chair and Trustees Simunyola, Sigurdson, Gerrior, and Palmquist were in attendance and shared highlights from the MSBA annual fall general and regional meetings.

### **5.2 Superintendent Evaluation - Progress Review**

The Chair provided a progress report referenced by Policy CBI - Supervision/Evaluation: Superintendent of Schools, regarding conversations with Superintendent Michalik to review the progress of the annual plan and the Board's Multi-Year Strategic Plan.

## **6. SENIOR LEADERSHIP TEAM INFORMATION TO THE BOARD**

### **6.1 New School Update - École Sage Creek & Bonavista**

Assistant Superintendent Anderson shared an update regarding the construction of the new school that will support students enrolled in the French Immersion program, who live in Sage Creek and Bonavista. The province announced the design tender was awarded to Number Ten Architectural Group (Number Ten). On Nov. 29, Number Ten met with SLT and shared a draft schedule and mapped out the process and timeline. The new school is planned to open in January 2025. On Dec. 7, members of the SLT will meet with Number Ten and school administration at École Sage Creek School for a walk-through tour of the school reflecting on lessons learned. The developer requested an extension regarding subdivision of the school site from Nov. 30 to Feb. 15. The request has been approved and will not impact timelines.

### **6.2 Collège Jeanne-Sauvé Renovation and Addition Update**

Assistant Superintendent Anderson shared an update regarding the renovation and addition at Collège Jeanne-Sauvé. At the regular bi-weekly meeting held on Nov. 16, it was confirmed that the project is proceeding on schedule. Beams and structural steel have been installed for the addition. Masonry work in the music room has begun and we anticipate completion of the renovation in the science rooms in mid-January.

Secretary-Treasurer Rudnicki shared that in January, the division will be engaging with the school as to how they would like to see these spaces developed with furniture, technology and manipulatives. Preliminary costs will be presented to the Board for approval.

### **6.3 J.H. Bruns Collegiate Renovation and Addition Update**

Assistant Superintendent Murray shared an update regarding the renovation and addition at J.H. Bruns Collegiate. There was great participation at the open house hosted by the student leadership group on Nov. 16. Feedback was summarized and shared with

Number Ten who are developing a Class D cost estimate for submission to the province. A presentation to the community is planned for Dec. 15 at 7 p.m. at J.H. Bruns Collegiate. Members of the SLT met with administration from the J.H. Bruns Collegiate Family of Schools and will be reaching out for student and parent participation.

#### **6.4 Windsor Park Collegiate Renovation Update**

Assistant Superintendent Murray shared an update regarding the renovation at Windsor Park Collegiate (WPC). On Jan. 30, Prairie Architects Inc. will present a high-level block design to the community. During the week of Dec. 12, members of the SLT will meet with PACs from the Windsor Park Collegiate Family of Schools to understand the journey and the pathway for parent involvement.

#### **6.5 Collège Béliveau Renovation Update**

Assistant Superintendent Anderson shared an update regarding the renovation at Collège Béliveau. The division is following a parallel process that is happening at WPC with similar timelines. We anticipate block designs before the winter break and will have an opportunity to review the designs with the community on Jan. 31. Members of the SLT meet with the PAC on Dec. 13 and will be looking for opportunities to meet with the PACs for the Collège Béliveau Family of Schools.

#### **6.6 Marion School Renovation and Addition Update**

Amarbeer Bhandari, Director of Facilities, Maintenance and Transportation, shared an update regarding the renovation and addition at Marion School. Windows have started to arrive, and the first set has been installed. We have received an updated schedule with a completion date of June 2023. Concrete for the elevator floor pit has been installed and rebar for the concrete walls is in place. Weeping tiles around the elevator pit are also in place and the universal washroom is now complete and available to the school for usage.

#### **6.7 École Varennes Update**

Assistant Superintendent Anderson shared an update regarding École Varennes. On Nov. 29, members of the SLT met with Number Ten to review some of the feedback received from students, staff, parents, and community members. Number Ten will be submitting a refined design in January for further review before finalizing for submission to the province. Regarding parking requirements, based on projected staff in the school, the City of Winnipeg advises that 44 parking stalls is the minimum requirement.

#### **6.8 MEECL's Framework for K-12 Continuous Improvement Status Report 2022**

Superintendent Michalik shared the slide deck provided by Manitoba Education and Early Childhood Learning (MEECL) sharing the Framework for Continuous Improvement

meetings held from February through May 2022. Conversations with LRSD and MEECL will continue in February 2023.

#### **6.9 Leadership Team Meeting - Nov. 23, 2022**

Superintendent Michalik shared the highlights on behalf of Assistant Superintendent Cormack who facilitated the meeting held on Nov. 23 with school administration regarding ongoing conversations about policing and safety in schools. The Board can anticipate new policy and revisions to existing policy in the future.

#### **6.10 Divisional Staff Development Day - Nov. 25, 2022**

Superintendent Michalik and the SLT shared the main takeaways and themes collected from the exit survey regarding the divisional day of learning held on Nov. 25, 2022.

### **7. POLICY**

#### **7.1 Policy Review Committee Update - Ratification of Amendment**

2022-035

Moved by Trustee Sigurdson

Seconded by Trustee Gerrior

THAT the following list of policies be amended:

- Policy ADD - Safe Schools
- Policy JBA - Appropriate Educational Programming
- Policy JK - Supporting Student Behaviour

CARRIED

### **8. CORRESPONDENCE**

#### **8.1 School Board Correspondence – Received**

The following correspondence was received by the Board:

Manitoba Education and Early Childhood Learning (MEECL):

- None

Education Funding Branch:

- None

General:

- (Page 1) Seven Oaks School Division Announcement (Nov. 15, 2022)
- (Page 2) Copied letter to LRTA (Nov. 16, 2022)
- (Page 3) Email from I. Prokipchuk (Nov. 22, 2022)

#### **8.2 School Board Correspondence – Sent**

The following correspondence was sent on behalf of the Board:

- Letter to A. Laing (Oct. 31, 2022)

### **8.3 Manitoba School Boards Association (MSBA) Correspondence – Received**

The following MSBA correspondence was received by the Board:

Labour Relations:

- (Page 1) Memo RE: Accessibility Communication Regulation (Nov. 28, 2022)

General MSBA Correspondence:

- (Page 20) e-bulletin (Nov. 16, 2022)
- (Page 21) International Day of Persons with Disabilities
- (Page 23) Winter Maintenance Bulletin (November 2022)
- (Page 25) Memo RE: Call for Committee Volunteers (Nov. 16, 2022)
- (Page 26) Fall General and Regional Agenda Package
- (Page 59) Evaluation Form MSBA Fall Meeting 2022
- (Page 60) Memo RE: Call for Workshop Proposals and Student Performers (Nov. 28, 2022)
- (Page 63) MSBA Policies for Trustees and Administration
- (Page 64) Memo RE: Mitigating Cyberattacks (Dec. 1, 2022)

## **9. ACTION ITEMS**

### **9.1 Amendment of Procedural Bylaws of the Louis Riel School Division**

2022-036

Moved by Trustee Champagne

Seconded by Trustee Simunyola

THAT except by the unanimous consent of the Board, a minimum of two Board meetings shall be required to amend or delete a rule found in the Procedural Bylaws; and,

THAT the amended Procedural Bylaws of the Louis Riel School Division receive first, second and third reading and be adopted.

CARRIED

## **10. PUBLIC FORUM**

The following members of the public were in attendance and had the opportunity to ask questions for information or clarification from items on this evening's agenda:

- Carol Bitchok, virtual
- Jay McGurran
- Maggie Macintosh, virtual
- Marcela Cabezas
- Margaret Whitlaw, virtual
- Michelle Bacon, virtual

- Nicholas Kelly, virtual
- Sharon Sapoznik, virtual
- Sia Erlendson, virtual

**11. ADJOURNMENT**

The Dec. 6 Regular Meeting adjourned at 7:43 p.m.

“Original signed by S. Nemeth”

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Chair

“Original signed by J. Rudnicki”

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Secretary-Treasurer